

# Project Proposal: Umang Project

**Submitted to:** SBI Foundation

**Implemented by:** *Sita Murli Nav Shristy Foundation Madhubani*

**Location:** Madhubani, Bihar

---

## 1. Executive Summary

The *Umang Project* aims to strengthen child protection mechanisms and provide holistic support to vulnerable children in Madhubani, Bihar. The project focuses on education, counselling, awareness, and emergency support through a community-based approach. With the support of SBI Foundation, the project will ensure safer environments, improved learning opportunities, and psychosocial well-being of children.

---

## 2. Project Objectives

1. To provide counselling, helpline, and emergency response services for vulnerable children.
2. To improve access to quality education and learning resources for underprivileged children.
3. To build community awareness on child rights and protection through outreach programs.
4. To build capacity of staff, volunteers, and community leaders for long-term impact.
5. To ensure accountability, transparency, and measurable outcomes through monitoring & evaluation.

---

## 3. Project Duration

**12 Months (1 Year)** – with scope for extension based on impact assessment and donor support.

---

## 4. Target Beneficiaries

- 1,500+ children (6–18 years) from vulnerable and marginalized communities.
- Parents, caregivers, and teachers in local schools and communities.
- Local child protection committees and volunteers.

---

## 5. Tentative Budget (1 Year)

Budget Head	Estimated Cost (INR)	Justification / Purpose
Staff Salary (Project Coordinator, Counselors, Field Workers)	12,00,000	Effective project management, counselling, and field outreach.
Training & Capacity Building	2,00,000	Workshops for staff, volunteers, and stakeholders.
Awareness & Outreach Programs	1,50,000	Campaigns and events on child protection and rights.
Educational Support Materials	2,50,000	Kits, stationery, and digital tools for children.
Child Helpline & Support Services	3,00,000	Counselling, helpline, and emergency response.
Monitoring & Evaluation	1,50,000	Data-driven reporting and third-party evaluations.
Administrative & Office Expenses	1,80,000	Rent, utilities, communication, and IT.
Travel & Field Visits	1,20,000	Field-level monitoring and community engagement.
Contingency (5%)	1,25,000	Unforeseen project-related expenses.
<b>Total</b>	<b>25,75,000</b>	—

## 6. Expected Outcomes

- 1,500+ children safeguarded from risks and given access to education.
- Strengthened community awareness and participation in child protection.
- Improved psychosocial well-being of children through counselling and support.
- Transparent financial management and donor reporting.

## 7. Monitoring & Reporting

- Monthly progress reports to be submitted to SBI Foundation.
- Mid-term and end-line evaluations.
- Transparent financial statements and audited reports.

## 8. Sustainability

The project will engage local child protection committees, schools, and panchayat leaders to ensure sustainability. Capacity-building initiatives will empower the community to continue protection efforts beyond the project duration.

# Third Party Evaluation Report – Umang Project (Children)

**Implementing NGO:** Sita Murli Nav Shristy Foundation

## Executive Summary

The Umang Project has been successfully implemented to enhance the learning, engagement, and overall development of children. This evaluation provides an objective assessment of project activities, outcomes, and overall impact on beneficiaries. Key strengths, areas of improvement, and actionable recommendations have been identified to ensure continuous growth and effectiveness.

---

## Evaluation Objectives

- Assess relevance and effectiveness of project activities.
- Measure children's learning outcomes and development impact.
- Identify implementation strengths and gaps.
- Recommend actionable improvements for future interventions.

---

## Methodology

- **Data Collection:** Surveys, Focus Group Discussions (FGDs), interviews with children, parents, and teachers, and observation of activities.
- **Document Review:** Project reports, attendance registers, and monitoring records.
- **Analysis:** Both qualitative and quantitative assessment to ensure robust and reliable insights.

---

## Key Findings

- **Beneficiary Reach:** [Number] children actively participated in project activities.
- **Learning & Development:** Notable improvement in literacy, numeracy, creativity, and confidence.
- **Implementation Quality:** Teaching methodologies, learning materials, and facilitator performance were highly effective.
- **Community Engagement:** Parents and community members actively supported project goals.
- **Challenges:** Limited resources in some centers and occasional attendance gaps.

---

## Recommendations

- Strengthen monitoring and feedback systems for timely corrective actions.
- Enhance community engagement and awareness to improve attendance and participation.
- Scale best practices across other project locations for broader impact.

---

## Conclusion

The Umang Project has demonstrated significant positive outcomes in children's learning, engagement, and holistic development. The project aligns well with its objectives and holds strong potential for future scaling and sustainability.

# MIS for Planning, Tracking and Review

## 1. Planning Module

- **Project Information:** Project name, location, duration, target group.
- **Annual/Quarterly Work Plan (AWP):** Activities, timelines, responsibilities.
- **Budget Allocation:** Head-wise approved budget.
- **Resource Mapping:** Human resources, partners, infrastructure.

👉 *Outcome:* Clear roadmap with resources + timelines.

---

## 2. Tracking Module

- **Activity Tracking:**
  - Planned vs. Actual activities.
  - Attendance in trainings, workshops, meetings.
- **Financial Tracking:**
  - Budget vs. Expenditure (head-wise).
  - Donor vs. organization contribution.
- **Beneficiary Tracking:**
  - Number of children reached.
  - Services provided (education kits, counselling, helpline calls).
- **Field Reports:**
  - Monthly progress reports from coordinators.
  - Photographs, case studies, success stories.

👉 *Outcome:* Real-time progress & accountability.

---

## 3. Review & Evaluation Module

- **Monthly/Quarterly Review Meetings:**
  - Compare planned vs. achieved outcomes.
  - Discuss challenges & corrective actions.
- **Monitoring Indicators:**
  - No. of children supported.
  - No. of awareness events conducted.
  - Improvement in school attendance, psychosocial well-being.
- **Dashboards & Reports:**
  - Graphs for beneficiaries reached.
  - Financial utilization charts.
- **Annual Evaluation:**
  - Internal + External evaluation report.
  - Recommendations for next phase.

# Feedback Mechanism for Umang Project (Children)

## Objective:

To ensure continuous improvement, accountability, and responsiveness in project implementation by collecting, analyzing, and acting upon feedback from beneficiaries, parents, teachers, and other stakeholders.

## 1. Sources of Feedback

- **Beneficiaries:** Children enrolled in the project
- **Parents/Guardians:** Observations on children's learning and participation
- **Teachers/Facilitators:** Feedback on curriculum delivery and engagement
- **Community Members:** General feedback about project relevance and effectiveness

## 2. Methods of Feedback Collection

1. **Surveys & Questionnaires:**
  - Short, simple questionnaires for children (smiley scales for younger children)
  - Detailed questionnaires for parents/guardians
2. **Focus Group Discussions (FGDs):**
  - Monthly group discussions with children and parents
3. **Suggestion/Feedback Box:**
  - Placed at project centers for anonymous feedback
4. **One-on-One Interviews:**
  - Periodic interviews with children, parents, and teachers
5. **Digital Feedback (optional):**
  - WhatsApp / SMS-based feedback for tech-savvy parents

## 3. Feedback Processing

- **Compilation:** All feedback collected is recorded systematically
- **Analysis:** Regular review to identify common issues, challenges, and suggestions
- **Action Plan:** Team meets monthly to decide improvements based on feedback

## 4. Reporting & Communication

- Feedback findings and corrective actions are shared with:
  - Project team (weekly/monthly)
  - Management / Trustees (quarterly)
  - Community and parents (bi-annually, via meeting or newsletter)

## 5. Closing the Feedback Loop

- Communicate back to stakeholders about actions taken
- Ensure children and parents feel heard and valued
- Continuous refinement of activities and curriculum based on suggestions

## 6. Responsible Team

- **Project Coordinator:** Oversees collection and implementation of feedback
- **Field Staff:** Direct interaction with children and parents for feedback
- **Monitoring & Evaluation Officer:** Data analysis and reporting

# Monitoring Mechanism for Umang Project (Children)

## Objective:

To ensure that project activities are implemented effectively, outcomes are tracked, and timely interventions are made to achieve intended impact for children.

## 1. Monitoring Levels

1. **Field Level Monitoring:**
  - Daily supervision by field staff at project centers
  - Observation of children's participation, attendance, and engagement
2. **Project Coordinator Monitoring:**
  - Weekly review of activities, resource utilization, and staff performance
3. **Management/Trustees Review:**
  - Monthly review meetings to track progress, discuss challenges, and provide strategic guidance

## 2. Tools & Methods

- **Attendance & Participation Registers:** Track children's regularity and involvement
- **Activity Reports:** Daily/weekly activity reports submitted by facilitators
- **Checklists:** Standard checklists for quality of teaching, learning materials, and safety measures
- **Progress Tracking:** Children's learning outcomes assessed periodically
- **Field Visits & Observations:** Surprise visits by project coordinator to ensure quality implementation

## 3. Data Management

- Feedback and monitoring data recorded systematically
- Digital tracking wherever possible (Excel/Google Sheets)
- Monthly compilation for review and decision-making

## 4. Review & Evaluation

- **Monthly Team Meetings:** Review challenges and successes
- **Quarterly Reporting:** Report progress, key indicators, and recommendations to management
- **Impact Assessment:** Periodic assessment of project outcomes against objectives

## 5. Corrective Action

- Identify gaps in implementation based on monitoring data
- Take timely action for course correction
- Document lessons learned for continuous improvement

## 6. Responsible Team

- **Project Coordinator:** Oversees overall monitoring and ensures compliance
- **Field Staff/Facilitators:** Record daily activities and observations
- **Monitoring & Evaluation Officer:** Analyzes data and prepares reports for management